

# Mt. Hebron High School

## AP Exams – 2019-2020

2020 AP Exam schedule			
Week 1	Morning 8 a.m.	Afternoon 12 noon	Afternoon 2 p.m.
Monday, May 4, 2020	United States Government and Politics	Physics C: Mechanics	Physics C: Electricity and Magnetism
Tuesday, May 5, 2020	Calculus AB	German Language and Culture	
	Calculus BC	Human Geography*	
Wednesday, May 6, 2020	English Literature and Composition	European History	
Thursday, May 7, 2020	Chemistry	Physics 1: Algebra-Based	
Friday, May 8, 2020	United States History*	Computer Science A	
	AP 2-D Art and Design, 3-D Art and Design, and Drawing – last day for coordinators to submit digital portfolios (by 8 p.m. ET) and to gather 2-D Art and Design and Drawing students for physical portfolio assembly.		
Week 2	Morning 8 a.m.	Afternoon 12 noon	
Monday, May 11, 2020	Biology	Chinese Language and Culture*	
		Environmental Science	
Tuesday, May 12, 2020	Spanish Language and Culture	Psychology	
Wednesday, May 13, 2020	English Language and Composition	Microeconomics*	
		Music Theory	
Thursday, May 14, 2020	World History: Modern	Macroeconomics	
Friday, May 15, 2020	Computer Science Principles	Statistics	
	French Language and Culture		

### Testing Location:

- All exams will be administered at **Crossroads Church of the Nazarene** (2750 Rogers Avenue) [Exams listed with a \* may be combined with other schools and held elsewhere. Students will be alerted if this is the case. Chinese is only administered at Centennial High School – students who wish to take that exam should see Dr. Kiehl in room 109].
- Transportation is not provided to or from the exam site. Students are asked to arrive 30 minutes before the exam begins. Plan to be at Crossroads for roughly four hours from the start of the exam.
- Students may not bring a cell phone into the exam, and should make transportation arrangements in advance.
- Students are not expected to attend school on the day they take an exam. You will sign a form in Naviance that allows the student to be excused for a school-based activity.

### Cost and Deadlines:

The **cost** is \$94/exam. Payment must be made at the time of registration (see registration instructions below). After students select their exams in the Portal and submit the online Naviance registration, they are asked to

submit a printed copy of the Naviance form along with proof of payment (check, or print-out of online credit card payment).

<b>Student Registration</b>	<b>Exam ordered by Nov. 1</b>	<b>\$94</b>
<b>HCPSS Late Registration</b>	Exams ordered between Nov. 6 and 15th	\$94+\$20 fee
<b>Late registration</b>	Ordered Nov. 16–Mar 13	\$94 + \$40 fee
<b>Unused/ canceled exam</b>	Exam that is canceled or not taken by the student	\$40 fee *Refund before Feb 8 <sup>th</sup> for on time registration - \$54 **Refund after Feb 8 <sup>th</sup> for on time registration - \$45

- If students elect to register after November 1<sup>st</sup>, there is no guarantee their registration can be processed in time to avoid fees.
- There is no discount for multiple exams.
- Students who are self-studying or in Virtual AP courses must follow the same deadlines, but need to see Dr. Kiehl to acquire the join code for registration.
- Fee waivers are available for students who meet certain financial need criteria. Details will be available in Naviance.

## Registration:

- **Step 1** – If you submitted your permission form to use the College Board portal for registration, log into the Portal using your account. **myap.collegeboard.org**
- **Step 2** – Your teachers provided you with a unique join code for each AP class in which you are enrolled. If you haven’t done so already, enroll in the course. You should see a button the course page that says, “Register for Exam.” Click that button to register and confirm your decision on the pop up window. You will need to do this for each exam you wish to take.
- **Step 3** - Sign-in to Naviance (linked through **hcpss.me**)
- **Step 4** - Read the instructions for “2020 AP Test Registration” on the Naviance homepage
- **Step 5** - Click on the “About Me” tab near the top of the homepage
- **Step 6** - Choose “My Surveys” and then either, “Surveys not started” or “Surveys in Progress.” Then select “2020 AP Exam Registration & Fee Waiver Request”
- **Step 7** - Complete the registration form
- **Step 8** - Print the form
- **Step 9** - Click submit
- **Step 10** - Bring the printed form with a parent/guardian signature with your online payment receipt or a check or money order made out to **Mt. Hebron High School**, to the administrative hallway near Student Services, and drop it off in the AP Box (please staple the payment to your form).

## AP Coordinators

Melissa Kiehl – Room 109, mkiehl@hcpss.org, 410-313-2880

- Dr. Kiehl can answer questions at Mt. Hebron regarding testing and registration.

Amy Comberiate – amy\_comberiate@hcpss.org, 410-313-2880

- Ms. Comberiate will be in charge of test administration at Crossroads during the two-week testing window.