

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/25/2018 15:04:45	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Storage room	By the water fountain by room 150		x						
4/25/2018 15:06:09	04: VENTS: Dirty, obstructed (Wall, Ceiling)	storage passed 107	books need to be moved from ceiling		x						
4/25/2018 15:07:10	04: VENTS: Dirty, obstructed (Wall, Ceiling)	149			x						
4/25/2018 15:24:04	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen	All vents could use cleaning, especially laundry		x						
4/25/2018 15:48:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Auditorium	Vents under stage	x		73611		5/31/18			
4/25/2018 16:17:07	04: VENTS: Dirty, obstructed (Wall, Ceiling)	240			x						
4/26/2018 11:26:12	04: VENTS: Dirty, obstructed (Wall, Ceiling)	204			x						
4/25/2018 15:01:26	06: CLEANLINESS: Dust, trash	150	Cabinets		x						
4/25/2018 15:09:16	06: CLEANLINESS: Dust, trash	149			x						
4/25/2018 15:14:12	06: CLEANLINESS: Dust, trash	145			x						
4/25/2018 15:27:36	06: CLEANLINESS: Dust, trash	112	On top of the boards		x						
4/25/2018 15:47:06	06: CLEANLINESS: Dust, trash	128			x						
4/25/2018 15:48:12	07: PESTS: Signs of infestation (fecal matter)	128			x						
4/25/2018 16:18:33	07: PESTS: Signs of infestation (fecal matter)	237			x						
4/25/2018 16:19:11	07: PESTS: Signs of infestation (fecal matter)	238			x						
4/25/2018 14:56:10	08: CEILING TILES: Stained, broken, holes, painted	101	wet	x		73612		5/31/18			
4/25/2018 14:57:00	08: CEILING TILES: Stained, broken, holes, painted	101	Punctured		x						
4/25/2018 15:00:15	08: CEILING TILES: Stained, broken, holes, painted	103	Hole in tile and cracked tiles near windows		x						
4/25/2018 15:07:43	08: CEILING TILES: Stained, broken, holes, painted	Storage room next to 107	Tile above door need to be placed into position		x						
4/25/2018 15:10:13	08: CEILING TILES: Stained, broken, holes, painted	it room across from cute office	ceiling Tiles need to be repositioned		x						
4/25/2018 15:12:31	08: CEILING TILES: Stained, broken, holes, painted	144	Stained tile by window		x						
4/25/2018 15:17:42	08: CEILING TILES: Stained, broken, holes, painted	Staff lounge			x						

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/25/2018 15:19:41	08: CEILING TILES: Stained, broken, holes, painted	142 Girls rest room shower stall two holes in ceiling wallboard			x						
4/25/2018 15:28:38	08: CEILING TILES: Stained, broken, holes, painted	Storage across from athletic director	Several stained tiles	x		73614		5/31/18			
4/25/2018 15:35:19	08: CEILING TILES: Stained, broken, holes, painted	hallway between 132 and 133	Staine ttle	x		73615		5/31/18			
4/25/2018 15:36:06	08: CEILING TILES: Stained, broken, holes, painted	119			x						
4/25/2018 16:01:41	08: CEILING TILES: Stained, broken, holes, painted	Auditorium lobby	broken tile		x						
4/25/2018 16:07:18	08: CEILING TILES: Stained, broken, holes, painted	Bade psi counselor offices	tile needs to be replaced		x						
4/25/2018 16:13:49	08: CEILING TILES: Stained, broken, holes, painted	226			x						
4/25/2018 16:14:43	08: CEILING TILES: Stained, broken, holes, painted	227			x						
4/26/2018 11:27:56	08: CEILING TILES: Stained, broken, holes, painted	206	Near hood		x						
4/26/2018 11:28:23	08: CEILING TILES: Stained, broken, holes, painted	206 208 prep room			x						
4/26/2018 11:28:53	08: CEILING TILES: Stained, broken, holes, painted	210	Near chalkboard		x						
4/26/2018 11:29:23	08: CEILING TILES: Stained, broken, holes, painted	210 212 prep room			x						
4/26/2018 11:30:13	08: CEILING TILES: Stained, broken, holes, painted	201	Ceiling tile dislodged		x						
4/26/2018 11:30:28	08: CEILING TILES: Stained, broken, holes, painted	213 closet			x						
4/26/2018 11:31:19	08: CEILING TILES: Stained, broken, holes, painted	215	Green gum remove tile and replace (perception)		x						
4/26/2018 11:31:43	08: CEILING TILES: Stained, broken, holes, painted	215 217 prep			x						
4/26/2018 11:32:35	08: CEILING TILES: Stained, broken, holes, painted	223			x						
4/25/2018 15:23:38	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Kitchen near freezer	Staining in light and rust of ceiling grid	x		73586		5/31/18			

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
4/25/2018 15:55:12	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Auditorium	Water damage by ceiling divider throughout	x		73592		5/31/18			
5/1/2018 12:37:33	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Basement Mechanical Room	Office of environment to investigate		x						
4/26/2018 11:33:56	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	003 office	Microwave and fridge		x						
4/25/2018 15:24:38	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	140	Dusty fake plant in restroom		x						
4/26/2018 11:25:59	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	202	Curtains need plan		x						
4/26/2018 11:27:39	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	204	Scarfs ne Ed plan, flags should be sprayed with fire resistant spray if nOT already		x						
4/26/2018 11:29:51	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	214	Shirts on wall need plan		x						
4/26/2018 11:32:21	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	219	Missing escutcheon plate	x		73600		5/31/18			
4/26/2018 11:33:20	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	224 225 prep	Missing escutcheon plate	x		73602		5/31/18			
4/25/2018 16:09:22	35. EXTERIOR DOORS: Not closed	student services	Doors to counselor offices cannot be locked	x		73604		5/31/18			
4/25/2018 16:00:22	37. EXTERIOR VENEER: Exterior wall damaged	Wall front of auditorium	Graffiti by candy machine	x		73606		5/31/18			
4/25/2018 15:45:48	38. EXTERIOR LIGHTS: Not working, broken, missing	Auditorium stage right hole in cinder block			x						
5/1/2018 12:38:09	39. GUTTERS/DOWNSPOUTS: Not clear or working properly, damaged, missing	Exterior Downspout near portables		x		73610		5/31/18			